公司註冊處
Companies Registry

擔保有限公司成員人數增加通知書
Notice of Increase in Number of Members of Company Limited by Guarantee

表格 Form **NMEM1**

商業登記號碼
Business Registration Number

註 Note

1 公司名稱 Company Name

2 成員人數增加的詳情 Details of Increase in Number of Members

上述公司的成員人數已增加如下—
This company has increased the number of its members as follows —

增加前的註冊成員人數
Registered number of members before the increase

成員人數增加至
Number of members increased to

1 **3 公司議決增加成員人數的日期／公司成員人數增加的日期**
Date when the Increase is Resolved by the Company or Takes Place

日 DD	月 MM	年 YYYY

5 簽署 Signed：

姓名 Name：_____ 日期 Date：_____

董事 Director／公司秘書 Company Secretary　　日 DD / 月 MM / 年 YYYY

*請刪去不適用者 *Delete whichever does not apply*

提交人資料 **Presentor's Reference**	請勿填寫本欄 **For Official Use**
姓名／名稱 Name: 地址 Address: 電話 Tel: 傳真 Fax: 電郵 Email : 檔號 Reference:	

《公司條例》(第 622 章)
第 114(1)條規定交付的

擔保有限公司成員人數增加通知書

填表須知 — 表格 NMEM1

附註

引言

1. 擔保有限公司如將其成員人數增加至超越註冊人數，須在該公司議決增加成員人數或成員人數增加後的15日內(兩個日期中以較早者為準)，將關於成員人數增加的通知，以本表格交付公司註冊處處長(「處長」)登記。

2. 如以中文申報本表格內的資料，請用繁體字。以手寫方式填寫的表格或不會被公司註冊處接納。

3. 請提供提交人資料。除非有特別事項需要公司註冊處注意，否則無須另加附函。

4. 你可郵寄本表格到「香港金鐘道 66 號金鐘道政府合署 14 樓公司註冊處」，或親身到上址交付。如以郵寄方式交付表格而處長並沒有收到該表格的話，則該表格不會視作曾為遵從《公司條例》中有關條文的規定而交付處長。

簽署

5. 本表格必須由一名董事或公司秘書簽署。公司註冊處不接納未簽妥的表格。

商業登記號碼

6. 請填報由稅務局轄下的商業登記署所發出的商業登記號碼（即商業登記證號碼的首 8 位數字），「-」後的數字無須填寫。公司註冊處在 2023 年 12 月 27 日或之後向成立的公司所發出的「公司註冊證明書」，亦已採用商業登記號碼作為證明書上的編號。

費用

7. 本表格必須連同正確的費用一併交付，否則公司註冊處不會接納。有關所需費用的詳情，請參閱《主要服務收費表》資料小冊子。如以港幣劃線支票繳付費用，抬頭請註明「公司註冊處」。請勿郵寄現金。

NOTICE OF INCREASE IN NUMBER OF MEMBERS OF COMPANY LIMITED BY GUARANTEE

For the purposes of section 114(1) of Companies Ordinance (Cap. 622)

Notes for Completion of Form NMEM1

Introduction

1. If a company limited by guarantee increases the number of its members beyond the registered number, the company must, within 15 days after the increase is resolved by the company or takes place (whichever is the earlier), deliver to the Registrar of Companies (the Registrar) for registration a notice of the increase in this form.

2. Traditional Chinese characters should be used if the form is completed in Chinese. Please note that handwritten forms may be rejected by the Companies Registry.

3. Please complete the Presentor's Reference. Unless the presentor needs to raise a specific issue for the attention of the Companies Registry, no covering letter is required.

4. This form can be delivered by post or in person to "The Companies Registry, 14th floor, Queensway Government Offices, 66 Queensway, Hong Kong". If the form is delivered by post but the Registrar has not received it, the form will not be regarded as having been delivered to the Registrar in satisfaction of the relevant provision of the Companies Ordinance.

Signature

5. This form must be signed by a director or the company secretary. A form which is not properly signed will be rejected by the Companies Registry.

Business Registration Number

6. Please provide the business registration number (i.e. the first 8 digits of the Business Registration Certificate number) issued by the Business Registration Office of the Inland Revenue Department. The numbers after [-] are not required. For companies incorporated on or after 27 December 2023, the business registration number is also adopted as the "No." on the "Certificate of Incorporation" issued by the Companies Registry.

Fee

7. This form must be delivered with the correct fee. A form which is not delivered with the correct fee will be rejected by the Companies Registry. Please refer to the information pamphlet on 'Price Guide to Main Services' for the correct fee payable. If the fee is paid by cheque, the cheque should be crossed and issued in Hong Kong Dollars payable to 'Companies Registry'. Please do not send cash.