公司註冊處
Companies Registry

委任接管人或經理人通知書
Notice of Appointment of Receiver or Manager

表格 Form **NM5**

商業登記號碼
Business Registration Number

註 Note

1 公司名稱 Company Name

(有接管人／經理人獲委任 Receiver／Manager appointed)

2 委任接管人或經理人 Appointment of Receiver or Manager

A. 委任方式 Mode of Appointment

請在適用的空格內加上 ✓ 號 Please tick the relevant box

8 ☐ **根據法院命令委任 Appointment by a Court Order**

法院案件編號 Court Action Number

命令日期 Date of Order

日 DD	月 MM	年 YYYY

☐ **根據任何文書委任 Appointment under an Instrument**

9 **文書描述 Description of Instrument**

設立日期 Date of Creation

日 DD	月 MM	年 YYYY

B. 委任日期 Date of Appointment

日 DD	月 MM	年 YYYY

提交人資料 Presentor's Reference
姓名／名稱 Name:
代號 Code:
地址 Address:

電話 Tel: 傳真 Fax:
電郵 Email:
檔號 Reference:

請勿填寫本欄 For Official Use

表格 Form **NM5**

商業登記號碼
Business Registration Number

2 委任接管人或經理人 Appointment of Receiver or Manager (續上頁 cont'd)

C. 接管人或經理人的詳情 Particulars of Receiver or Manager

(如委任超過一名接管人／經理人，請用續頁 A 填報 Use Continuation Sheet A if more than 1 receiver／manager is appointed)

請在適用的空格內加上 ✓ 號 Please tick the relevant box(es)

身分 **Capacity**	☐ 接管人 Receiver	☐ 經理人 Manager	☐ 接管人兼經理人 Receiver and Manager
類別 **Status**	☐ 單獨 Sole	☐ 共同 Joint	☐ 共同及各別 Joint and Several

中文姓名 **Name in Chinese**

英文姓名 **Name in English**

姓氏 Surname

名字 Other Names

10 地址 **Address**

室／樓／座等 Flat／Floor／Block etc.

大廈 Building

街道／屋苑／地段／村等 Street／Estate／Lot／Village etc.

區／市／省／州／郵遞區號等 District／City／ Province／ State／ Postal Code etc.

國家／地區 Country／Region

11 電郵地址 **Email Address**

12 身分識別 **Identification**

(須在 PI-NM5 頁填報完整身分識別號碼 Provide full identification number in PI-NM5 sheet)

(a) 香港身分證部分號碼 **Partial Number** of Hong Kong Identity Card ＊ ＊ ＊ (＊)

(b) 護照 Passport

簽發國家／地區 Issuing Country／Region

部分號碼 **Partial Number**

指明編號 1/2023(2023 年 12 月) Specification No. 1/2023 (December 2023)

表格
Form **NM5**

商業登記號碼
Business Registration Number

3 該項委任所涉及的財產的描述
Description of the Property over which the Appointment is Made
(如空位不足，請用續頁 B 填報 Use Continuation Sheet B if the space is insufficient)

A. 房地產 **Landed Property**
財產的簡要詳情 **Short particulars of the property**
(請填報財產的地址 Please state the address of the property)

B. 其他類別的財產 **Other Types of Property**
(請填報適當詳情 Please insert details as appropriate)

本通知書包括下列續頁／**PI-NM5**頁 **This Notice includes the following Continuation Sheet(s)／PI-NM5 Sheet(s)**

續頁 **Continuation Sheet(s)**	**A**	**B**
頁數 **Number of pages**		

PI-NM5 (不會供公眾查閱 **NOT for Public Inspection)**	
頁數 **Number of pages**	

6 簽署 Signed :

姓名 Name : _____ 日期 Date : _____
(董事／公司秘書／授權代表*)
委任人
(Director／Company Secretary／Authorized Representative *)
Appointor

日 DD / 月 MM / 年 YYYY

* *請刪去不適用者 Delete whichever does not apply*

指明編號 1/2023 (2023 年 12 月) Specification No. 1/2023 (December 2023)

表格
Form **NM5**

續頁 A Continuation Sheet A

商業登記號碼
Business Registration Number

接管人或經理人的詳情 (第 2C 項)
Particulars of Receiver or Manager (Section 2C)

請在適用的空格內加上 ✓ 號 Please tick the relevant box(es)

身分 **Capacity**	☐ 接管人 Receiver	☐ 經理人 Manager	☐ 接管人兼經理人 Receiver and Manager
類別 **Status**	☐ 單獨 Sole	☐ 共同 Joint	☐ 共同及各別 Joint and Several

中文姓名
Name in Chinese

英文姓名
Name in English

姓氏
Surname

名字
Other Names

10 地址 **Address**

室／樓／座等
Flat／Floor／Block etc.

大廈
Building

街道／屋苑／地段／村等
Street／Estate／Lot／Village etc.

區／市／省／州／郵遞區號等
District／City／ Province／ State／
Postal Code etc.

國家／地區
Country／Region

11 電郵地址
Email Address

12 身分識別 **Identification**

(須在 PI-NM5 頁填報完整身分識別號碼 Provide full identification number in PI-NM5 sheet)

(a) 香港身分證部分號碼
Partial Number of Hong Kong Identity Card

	*	*	*	(*)

(b) 護照
Passport

簽發國家／地區
Issuing Country／Region

部分號碼
Partial Number

表格
Form **NM5**

續頁 B Continuation Sheet B

商業登記號碼
Business Registration Number

該項委任所涉及的財產的描述 (第 3 項)
Description of the Property over which the Appointment is Made (Section 3)

PI-NM5

商業登記號碼
Business Registration Number

委任接管人或經理人 – 受保護資料
Appointment of Receiver or Manager – Protected Information

X 公 眾 紀 錄 不 會 顯 示 此 頁
This page will not be shown on the public record

13

請於本頁申報接管人或經理人的香港身分證或護照的完整號碼。
The full number of Hong Kong Identity Card or passport of the Receiver or Manager should be reported on this page.

(每一頁 PI-NM5 只可填報一名自然人的受保護資料。如超過一名自然人資料，請另加 PI-NM5 頁填報。
Each PI-NM5 sheet can only report the protected information of 1 natural person. If there is information for more than 1 natural person, please report separately on additional PI-NM5 sheet(s).)

請在適用的空格內加上 ✓ 號 Please tick the relevant box

身分 **Capacity**
☐ 接管人 Receiver ☐ 經理人 Manager ☐ 接管人兼經理人 Receiver and Manager

中文姓名 **Name in Chinese**

英文姓名 **Name in English**
姓氏 Surname
名字 Other Names

14 身分識別 **Identification**

(a) 香港身分證(完整號碼)
Hong Kong Identity Card (**Full** Number) ( )

(b) 護照 Passport
簽發國家／地區 Issuing Country／Region
完整號碼 **Full** Number

(交付表格 NM5 時，請將所有 PI-NM5 頁置於最後。
Please place all PI-NM5 sheets at the end when delivering the Form NM5.)

《公司條例》(第 622 章)
第 348(1) 條規定交付的

委任接管人或經理人通知書

填表須知 — 表格 NM5

附註

引言

1. 如任何人取得委任公司財產或註冊非香港公司已押記財產的接管人或經理人的命令，或如任何人根據任何文書所載的權力委任上述接管人或經理人，該人須在該項命令或根據該權力作出委任的日期後的7 日內，將關於該事實的陳述，以本表格交付公司註冊處處長(「處長」)登記。

2. 請劃一以中文或英文申報各項所需資料。如以中文申報，請用繁體字。以手寫方式填寫的表格或不會被公司註冊處接納。

3. 請提供提交人資料。除非有特別事項需要公司註冊處注意，否則無須另加附函。

4. 你可郵寄本表格到「香港金鐘道 66 號金鐘道政府合署 14 樓公司註冊處」，或親身到上址交付。如以郵寄方式交付表格而處長並沒有收到該表格的話，則該表格不會視作曾為遵從《公司條例》中有關條文的規定而交付處長。

費用

5. 本表格必須連同正確的費用一併交付，否則公司註冊處不會接納。有關所需費用的詳情，請參閱《主要服務收費表》資料小冊子。如以港幣劃線支票繳付費用，抬頭請註明「公司註冊處」。請勿郵寄現金。

簽署

6. 本表格必須由承按人、承押記人或獲得本表格第 2 項所述的法院命令的人士(統稱為委任人) 簽署。如委任人屬法人團體，本表格必須由其一名董事、公司秘書或授權代表簽署。如委任人屬自然人，則本表格必須由委任人親自簽署或由其授權代表簽署。公司註冊處不接納未簽妥的表格。

商業登記號碼

7. 請填報由稅務局轄下的商業登記署所發出的商業登記號碼（即商業登記證號碼的首 8 位數字），「-」後的數字無須填寫。公司註冊處在 2023 年 12 月 27 日或之後向成立／註冊的公司所發出的「公司註冊證明書」或「非香港公司註冊證明書」，以及公司註冊處向經遷冊公司所發出的「遷冊證明書」，亦已採用商業登記號碼作為證明書上的編號。

委任方式 (第 2A 項)

8. 如接管人或經理人是由法院命令所委任，請述明該項法院命令的有關資料。提交人無須將該法院命令交付本處。

9. 在此空格內填報的文書描述必須與在公司註冊處登記有關該押記的表格 M1 或 NM1 所填報的描述相同。

接管人或經理人的詳情 (第 2C 項)

10. 請申報接管人或經理人的詳細地址，本處不接納「轉交」地址及郵政信箱號碼。

11. 請提供接管人或經理人的電郵地址(如有的話) 以方便聯絡。如電郵地址其後有任何更改，請以表格 NM7 通知公司註冊處。

12. (a) 請填報接管人或經理人的香港身分證的***部分號碼***。如該人並非香港身分證持有人，請提供其所持護照的***部分號碼***及簽發國家／地區。請根據以下有關「部分號碼」的描述填報「部分號碼」。

「部分號碼」指—

(i) 如組成身分識別號碼的字母或數目字字元序列的字元數目是雙數(不包括空位、標點符號及標記符號) – 該序列的前半部分；或

(ii) 如組成身分識別號碼的字母或數目字字元序列的字元數目是單數(不包括空位、標點符號及標記符號) – 該序列的首個字元開始，至處於該序列正中間位置的字元為止的部分。

例子：

香港身分證號碼

完整號碼 (包括括號內的數字或字母)	部分號碼 (即所有英文字母及首三個數字)
A123456(7)	A 1 2 3 * * * (*)
AA123456(7)	A A 1 2 3 * * * (*)

護照號碼

完整號碼 (包括標點符號及標記符號)	部分號碼
ABCD1234567	ABCD12
ABCD12345678	ABCD12
ABCD123456789	ABCD123
ABC-123-4	ABC1
#A1234567H(*)	A1234

(b) ***請勿***在有關空格內填報完整的身分識別號碼，格內所填報的資料會供公眾查閱。

(c) 請另外於 PI-NM5 頁內填報接管人或經理人完整的香港身分證號碼或護照號碼。PI-NM5 頁及於該頁內所填報的資料，不會供公眾查閱。

每一頁 PI-NM5 只可填報一名自然人的受保護資料。如超過一名自然人資料，請另加 PI-NM5 頁填報。

(d) 如接管人或經理人並非香港身分證持有人，亦沒有任何護照，則請在有關的空格內填上「無」，亦無須提交 PI-NM5 頁。

接管人或經理人的委任 - 受保護資料 (PI-NM5)

13. 在 PI-NM5 頁所填報的香港身分證號碼或護照號碼為受保護資料。PI-NM5 頁及於該頁內所填報的資料，不會供公眾查閱。

每一頁 PI-NM5 只可填報一名自然人的受保護資料。如超過一名自然人資料，請另加 PI-NM5 頁填報。

14. 請填報接管人或經理人的香港身分證的完整號碼。如該人並非香港身分證持有人，請填報其所持護照的完整號碼及簽發國家／地區。

NOTICE OF APPOINTMENT OF RECEIVER OR MANAGER

For the purposes of section 348(1) of Companies Ordinance (Cap. 622)

Notes for Completion of Form NM5

Introduction

1. If a person obtains an order for the appointment of a receiver or manager of the property of a company or the charged property of a registered non-Hong Kong company, or appoints such a receiver or manager under the powers contained in an instrument, the person must, within 7 days after the date of the order or of the appointment under those powers, deliver a statement of that fact in this form to the Registrar of Companies (the Registrar) for registration.

2. Please fill in all particulars and complete all items consistently in either Chinese or English. Traditional Chinese characters should be used if the form is completed in Chinese. Please note that handwritten forms may be rejected by the Companies Registry.

3. Please complete the Presentor's Reference. Unless the presentor needs to raise a specific issue for the attention of the Companies Registry, no covering letter is required.

4. This form can be delivered by post or in person to "The Companies Registry, 14th floor, Queensway Government Offices, 66 Queensway, Hong Kong". If the form is delivered by post but the Registrar has not received it, the form will not be regarded as having been delivered to the Registrar in satisfaction of the relevant provision of the Companies Ordinance.

Fee

5. This form must be delivered with the correct fee. A form which is not delivered with the correct fee will be rejected by the Companies Registry. Please refer to the information pamphlet on 'Price Guide to Main Services' for the correct fee payable. If the fee is paid by cheque, the cheque should be crossed and issued in Hong Kong Dollars payable to 'Companies Registry'. Please do not send cash.

Signature

6. This form must be signed by the mortgagee, chargee, or the person who obtained the court order stated in Section 2 of this form (collectively referred to as the appointor). If the appointor is a body corporate, this form must be signed by a director, company secretary or an authorized representative. If the appointor is a natural person, this form must be signed by the appointor personally or by his or her authorized representative. A form which is not properly signed will be rejected by the Companies Registry.

Business Registration Number

7. Please provide the business registration number (i.e. the first 8 digits of the Business Registration Certificate number) issued by the Business Registration Office of the Inland Revenue Department. The numbers after [-] are not required. The business registration number is also adopted as the "No." on the "Certificate of Incorporation" or "Certificate of Registration of Non-Hong Kong Company" issued by the Companies Registry to companies incorporated／registered on or after 27 December 2023, or the "Certificate of Re-domiciliation" issued to re-domiciled companies.

Mode of Appointment (Section 2A)

8. If the receiver or manager is appointed by a court order, please state the particulars of the court order. Presentors need not deliver a copy of the court order to the Companies Registry.

9. The description of instrument to be included in this box should be the same as the description included in the Form M1 or NM1 relating to this charge registered with the Companies Registry.

Particulars of Receiver or Manager (Section 2C)

10. Please provide the full address of the receiver or manager. 'Care of' addresses and post office box numbers are not acceptable.

11. Please provide the email address of the receiver or manager, if any, to facilitate electronic communication. If there are any subsequent changes in the email address, please notify the Companies Registry by completing Form NM7.

12. (a) Please provide the ***partial number*** of Hong Kong Identity Card, or in the absence of a Hong Kong Identity Card, the ***partial number*** and issuing country／region of the passport of the receiver or manager according to the description of "Partial number" below:

Partial number means —

(i) if the identification number comprises a sequence of an even number of alphanumeric characters (excluding spaces, punctuation marks and symbols) — the first half of the sequence; or

(ii) if the identification number comprises a sequence of an odd number of alphanumeric characters (excluding spaces, punctuation marks and symbols) — the part that begins with the first character in the sequence and ends with the character that falls on the middle of the sequence.

e.g.

Hong Kong Identity Card Number

Full Number (including the digit or alphabet in brackets)	**Partial Number (i.e. all the alphabets and the first three digits)**
A123456(7)	A 1 2 3 * * * (*)
AA123456(7)	A A 1 2 3 * * * (*)

Passport Number

Full Number (including punctuation marks and symbols)	Partial Number
ABCD1234567	ABCD12
ABCD12345678	ABCD12
ABCD123456789	ABCD123
ABC-123-4	ABC1
#A1234567H(*)	A1234

(b) Please ***DO NOT*** fill in the full identification number in the box provided. Information provided in the box is available for public inspection.

(c) Please report the full Hong Kong Identity Card number or passport number of the receiver or manager separately on a PI-NM5 sheet. PI-NM5 sheet and the information reported therein are withheld from public inspection.

Each PI-NM5 sheet can only report the protected information of 1 natural person. If there is information for more than 1 natural person, please report separately on additional PI-NM5 sheet(s).

(d) If the receiver or manager holds neither a Hong Kong Identity Card nor a passport, please state 'Nil' in the boxes provided. There is no need to submit a PI-NM5 sheet.

Appointment of receiver or manager - Protected Information (PI-NM5)

13. Hong Kong Identity Card number or passport number reported on PI-NM5 sheet is protected information. PI-NM5 sheet and the information reported therein are withheld from public inspection.

Each PI-NM5 sheet can only report the protected information of 1 natural person. If there is information for more than 1 natural person, please report separately on additional PI-NM5 sheet(s).

14. Please state the full Hong Kong Identity Card number, or in the absence of a Hong Kong Identity Card, the full number and issuing country／region of the passport of the newly appointed receiver or manager.